

## **13 FAM 620**

### **Overseas Briefing Program**

*(CT:TPD-001; 05-20-2004)*  
*(Office of Origin: FSI)*

### **13 FAM 621 Overseas Security Awareness**

*(CT:TPD-001; 05-20-2004)*  
*(State Only)*  
*(Civil Service and Foreign Service Employees)*

This section addresses Department policy governing mandatory training for personal security awareness overseas. Overseas personal security awareness training is mandatory for State personnel assigned abroad within the requisite time periods stated below. Overseas personal security awareness training is strongly recommended for those State personnel planning official travel abroad or to be stationed TDY abroad.

#### **13 FAM 621.1 Course Requirement**

*(CT:TPD-001; 05-20-2004)*  
*(State Only)*  
*(Civil Service and Foreign Service Employees)*

a. All State employees assigned to a position outside of the United States must take the course Security Overseas Seminar (SOS) (MQ-911) preceding departure for their first overseas assignment, if they have not taken the course previously.

b. All State employees assigned to a position outside of the United States are required to take the course Advanced Security Overseas Seminar (ASOS) (MQ-912) every 5 years thereafter.

c. Eligible adult family members accompanying covered employees to post are strongly encouraged to also take the SOS and ASOS courses. Eligible family members of ages corresponding to U.S. school grades 2 through 12 are encouraged to take the course Security Overseas Seminar, Youth (YSOS) (MQ-914).

d. State employees not being assigned to a post long-term, but who frequently travel abroad for official business purposes and/or may serve on temporary duty status overseas are strongly encouraged to take the course Security Overseas Seminar for Temporary Duty Personnel (TDY SOS) (MQ-913).

## **13 FAM 621.2 Arranging for Training**

*(CT:TPD-001; 05-20-2004)*

*(State Only)*

*(Civil Service and Foreign Service Employees)*

a. Ensuring that participation in mandatory overseas security awareness training is arranged is primarily the responsibility of each employee.

b. The Office of Career Development and Assignments (HR/CDA) normally enrolls covered Foreign Service personnel in mandatory overseas security awareness training.

c. Supervisors and Bureau Training Officers normally work with covered Civil Service personnel to arrange for enrollment in mandatory overseas security awareness training.